

# CENTRAL JERSEY ORTHOPAEDIC SPECIALISTS, PA.

## Medical Records Request & Payment Form

Services provided by Med Request Solutions Inc. 1-800-483-6040

### Patient Information

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ Day Phone: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Patient Signature: \_\_\_\_\_

If you would like a copy of your medical records, please read carefully and fill out all sections below. Failure to fill out all sections will delay your request. Allow 30 business days for processing. **One Form per patient please.**  
\_\_\_ **Please check here if you are in need of your films.**

### Information To Be Disclosed

Specify information and dates to be released: \_\_\_\_\_  
\_\_\_\_\_

I understand that my health record may include information pertaining to the treatment of drug and alcohol abuse, mental illness, acquired immunodeficiency syndrome (AIDS) or human immunodeficiency virus (HIV), sexually transmitted diseases, hepatitis C, tuberculosis or genetics.

IF YOU DO NOT WISH THIS INFORMATION TO BE RELEASED, PLEASE INITIAL DO NOT RELEASE: \_\_\_\_\_

\_\_\_ please mail records to: Name: \_\_\_\_\_  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

Charge is \$1.00 per page or \$100 for the entire record, whichever is less. If less than 10 pages the charge is \$10.00.

### Select Payment Method

\_\_\_ I would like to be billed in advance: I have enclosed a deposit of \$10.00 payable to Med Request Solutions. I understand that my chart will be copied and I will be billed in advance for the balance. Records will be mailed upon receipt of payment for the balance.

\_\_\_ I would like to expedite this process and pay by credit card. Please bill these charges to my credit card. I understand that the charge will not be specified until all work is completed and that it will not exceed \$100.00.

VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ DISCOVER \_\_\_\_\_  
Cardholder Name: \_\_\_\_\_ Credit Card #: \_\_\_\_\_  
Cardholder Signature: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_  
Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\*\*\*To avoid delay, complete ALL portions of this form and mail payment to\*\*\*

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